



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

FINANCE AND RESOURCES COMMITTEE OUTCOMES

Report of the Chair of the
Finance and Resources Committee

Agenda No:

Date: 21 September 2012

Purpose of Report:

To report to Members on the business and actions of the Finance and Resources Committee meeting of Friday 13 July 2012.

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1. BACKGROUND

As part of the revised Governance arrangements the Authority has delegated key responsibilities for Finance and Resources to the Finance and Resources Committee. As part of those delegated responsibilities, the Chair of the Finance and Resources Committee and the Management lead report to the Authority on its business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

2. REPORT

2.1 The minutes of the Finance and Resources Committee held on Friday 13 July 2012 are attached to this report at Appendix A. The following summarises the main points of the papers discussed at the meeting.

2.2 The Committee was firstly asked to consider three monitoring reports, namely:

- Capital Budget Monitoring (to 31 May 2012);
- Revenue Budget Monitoring (to 31 May 2012);
- Prudential Code Monitoring (to 31 May 2012).

It was resolved that all three reports be noted. In addition, in terms of the Prudential Code Monitoring report, it was also resolved that authority to make any necessary urgent decisions on banking or financial policy be delegated to the Chair of the Fire Authority, the Chair of Finance and Resources Committee, the Treasurer, the Head of Finance and Resources, Councillor Kerry and Councillor Rigby.

2.3 A further report before the Committee was presented by Trudy Enticott, Audit Manager for the Audit Commission, and informed Members of the plan to be implemented by the External Auditors for the audit of accounts for the 2011/2012 financial year. It was resolved that the report be noted.

2.4 The Committee additionally considered a report detailing the annual report prepared by the Authority's internal auditors. It was resolved that the report be noted and that future reports include a summary detailing the recommendations accepted and implemented, the recommendations that had been amended and the recommendations that had not been implemented.

2.5 Insurances formed the basis of a further report informing Members of the types and levels of insurances and indemnities held by the Authority. It was resolved the report be noted.

2.5 For the final report the Committee was asked to consider information detailing the trading results of the arm's length company. Whilst the report was noted, the Committee requested to see copies of the business plan to ensure that the arm's length company was productive. The Committee was assured that the request would be forwarded to the directors of the company to action.

3. FINANCIAL IMPLICATIONS

There are no financial implications arising directly from this report.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

All human resources and learning and development implications were considered as part of the original reports submitted to the Finance and Resources Committee.

5. EQUALITIES IMPLICATIONS

An equality impact assessment has not been undertaken because this report is not associated with a policy, function or service. Its purpose is to update the Fire Authority on the outcomes of Committee business.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. LEGAL IMPLICATIONS

There are no legal implications arising directly from this report.

8. RISK MANAGEMENT IMPLICATIONS

There are no additional risk management issues arising from this report other than those specifically reported to the Committee as part of the reports under consideration.

9. RECOMMENDATIONS

That Members note the contents of this report and the business undertaken by the Finance and Resources Committee.

10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

Councillor Steve Carroll
CHAIR OF FINANCE AND RESOURCES COMMITTEE



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

FINANCE AND RESOURCES COMMITTEE

MINUTES

of meeting held on **13 JULY 2012** at Fire and Rescue Service Headquarters, Bestwood Lodge from 10.02 am to 11.20 am.

Membership

Councillor S Carroll (Chair)
Councillor C Barnfather
Councillor B Cross
Councillor E Kerry
Councillor M Wood

Members absent are marked ^

1 APOLOGIES FOR ABSENCE

No apologies for absence were received.

2 DECLARATIONS OF INTERESTS

Councillor Barnfather declared a personal interest in agenda item 10 – Review of Trading Performance 2011/12 – Nottinghamshire Fire and Rescue Service (Trading) Limited (minute 10), as a Director of the Trading Company, which did not preclude him from speaking or voting.

3 MINUTES

RESOLVED that the minutes of the last meeting held on 30 March 2012, copies of which had been circulated, be confirmed and signed by the Chair.

4 CAPITAL BUDGET MONITORING REPORT TO 31 MAY 2012

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, reporting on the Capital Programme progress in the year 2012/13 to the end of May 2012.

RESOLVED that the report be noted.

5 REVENUE MONITORING REPORT TO 31 MAY 2012

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, reporting on the financial performance of the Service in the year 2012/13 to the end of May 2012.

RESOLVED that the report be noted.

6 PRUDENTIAL CODE MONITORING REPORT TO 31 MAY 2012

Consideration was given to the report of the Treasurer, copies of which had been circulated, giving details of performance up to 31 May 2012 relating to the prudential indicators for capital accounting and treasury management.

Neil Timms, Head of Finance and Resources, explained to the meeting that there were some issues with banking at the moment, and requested that the Committee delegate authority to the Chair of the Fire Authority, the Chair of the Finance and Resources Committee, the Treasurer, the Head of Finance and Resources, Councillor Kerry and Councillor Rigby in case any decisions on banking or financial policy needed to be made quickly.

RESOLVED

- (1) that the report be noted;**
- (2) that authority to make any necessary urgent decisions on banking or financial policy be delegated to the Chair of the Fire Authority, the Chair of the Finance and Resources Committee, the Treasurer, the Head of Finance and Resources, Councillor Kerry and Councillor Rigby.**

7 EXTERNAL AUDIT PLAN 2011/12

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, informing members of the plan to be implemented by the External Auditors for their audit of the accounts for the 2011/2012 financial year.

Trudy Enticott, Audit Manager, Audit Commission, presented the report to the meeting.

RESOLVED that the report be noted.

8 INTERNAL AUDIT ANNUAL REPORT 2011/12

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, detailing the annual report prepared by the Authority's Internal Auditors.

The Committee requested that a summary be provided with future reports detailing the recommendations accepted and implemented, the recommendations that had been amended and the recommendations that had not been implemented.

RESOLVED that the report be noted and that future reports include a summary detailing the recommendations accepted and implemented, the recommendations

that had been amended and the recommendations that had not been implemented.

9 INSURANCES

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, informing members of the types and levels of insurances and indemnities held by the Fire and Rescue Authority.

Mark Jarman, Business Risk Manager, informed the Committee that he had been short listed for the 2012 Alarm (Public Risk Management Association) award for Risk Manager of the Year. Unfortunately he did not win the award but was highly commended, which reflected positively on the Authority.

RESOLVED that the report be noted.

10 REVIEW OF TRADING PERFORMANCE 2011/12 – NOTTINGHAMSHIRE FIRE AND RESCUE SERVICE (TRADING) LIMITED

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, informing members of the trading results of the arm's length company.

The Committee requested that they see copies of the business plan to ensure that the arm's length company was productive. Neil Timms, Head of Finance and Resources, assured the Committee that he would forward the request to the Directors of the company.

RESOLVED that the report be noted.